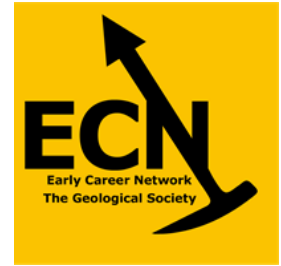


EARLY CAREER NETWORK

COMMITTEE MEETING MINUTES



Date: Monday, 14 October 2024 (17:00 UTC+1/BST)
Location: via Microsoft Teams

Present: Dan Hope (Chair), Jean-Jaques Ferguson (Secretary), Awei Mabi, River Adler Stewart, Rachael Sims (External Group Liaison); Ellen Mularkey (External Group Liaison), Harriet Warnock, Will Downes (Treasurer),

Apologies: Jocelyn Barker (Vice-Chair), Alex Christopher, Simon Groom, Ayesha Landon-Browne.

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- 1) MINUTES OF THE LAST MEETING – Summary & Actions Arising
 - FAQ List for EC Award - DH/JB
 - Marketing & Sponsorship - AC/DH
 - PDF for advert for early career award
 - Key deadlines for geolsoc for outlet for media - requested
 - 2) GSL UPDATE FROM 10/10/2024 (DH)
 - Postponed to 15/10/24 - Expect update to be sent out to group via WhatsApp and update at next meeting
 - 3) EVENT SUMMARY - PUBLIC LECTURE (JB)
 - Postponed due to JB absence
 - 4) UPCOMING EVENTS
 - Early Career Geo Award - FAQ Webinar (Oct/Nov) (DH/JB)
 - i. FAQ currently being set up -
 - ii. **Action ALL - Review FAQs. DH to set-up webinar.**
 - iii. **Action JJF** to send through reminder to the team to complete by 21st (next Monday) so we can go through answers at event
 - iv. Nomination regional group submission form - **JB**
 - v. **Action JJF** - EC 2024 master change to 2025 and send around
 - Geological Society Careers Fair (Wed 6 Nov) (DH)
 - i. potentially to invite other EC groups - hydro/contam land.
 - ii. **ACTION - DH** to double check ECN attendance is free?
 - Early Career Geologist Award (May 2025) (Task Group TBC - see below)
 - i. May date is normal - end of financial year?
 - ii. Check for president's day double for GSL - would be in June - if financial benefits exist would be benefit. Re-jigged date ought to be *after* current planned date.

- iii. Check timings as well, may be worth holding as an evening event for in-person attendance benefits
- Early Career Geologist Conference (Task Group TBC)
 - i. Half-day/full-day poster competition style event
 - ii. Academia and industry - informal style
 - iii. Potentially to be split amongst other day-long conferences and timing splits
 - iv. **Action EM/RS** - Raiset next regional meeting to discuss, Dan to ask at P&C Committee
- Early Career Network - Winter/Festive Social - London (AC,WD,EM)
 - i. London meet-up and drinks
 - ii. Start looking at events in london for december
 - iii. Action headline for next month
 - iv. Geo-tour in london pre-event - london geo tours - EM to review
- ICE EC Ireland - Collab (HW)
 - i. Harriet organised, just needs link sharing
- EGG/Contam/Hydro/ECN Collab - Publishing Event (Jan 2025) (DH)
 - i. A bit of overlap with something GSL are already trying to run
 - ii. Keeps getting pushed back
 - iii. Rachael hopped in and listened to last meeting - keep up to date

5) TREASURER UPDATE / FINANCE

- Budget reset in January 2025 to £1000
- £600 remaining to spend in the next 2 months – must be used!
- **ACTION WD** Budget plan for next year
- **ACTION DH** to request budget increase to 1250 instead of 1000
- **Voucher can be bought ahead of time, as well as winners trophy**
- Merchandise
 - i. Options & Quotes to be added to Drive and discussed in November - new task team (see below)

6) COMMITTEE TASKS / EVENT TEAM ASSIGNMENTS

- Committee tasks distributed by DH.
 - i. **JJF&AC** MDSG - early career webinar / event / collaboration
 - o cardiff collaboration?
 - ii. **JJF&JB&RS** Merchandise for events (ready for careers day - 2 weeks)
 - o Rachael to pull together a few quotes
 - o Jack to be added to merch team
 - iii. Sponsorship - Dan to get back in touch with Alex with this
 - iv. JB/JJF - keep on top of socials / event calendar / website
 - o ***Will/JJF to get in touch with the people on this list for budgeted items needed for EoY and next year.
- Preliminary working list:
 - i. Dan, Joss & JJF - Emails and Comms (inc. website)
 - ii. Alex & Dan - Sponsorship
 - iii. Joss & Rachael - Merch
 - iv. Ayesha, Awei & Ellen - Publishing event support (contam/hydro spec groups)

- v. Harriet & Dan - ICE & EGGS Collab
- vi. Simon & Will - EC Geo Award Trophy (by Dec 2024)
- vii. Alex & Ellen - ECN "Winter Drinks" Social
- viii. JJF & Alex - Minerals and/or Economics event / webinar - collab?
- ix. Will, Joss & Ellen - EC Geo Awards Leads
- x. Dan, Alex, Will - Budget for 2025

7) ANY OTHER BUSINESS

- n/a

8) DATE OF NEXT MEETING

- 1st /2nd week November (N.B. DH away 2nd half of Nov)
- Poll to be sent via WhatsApp
 - i. 4-5th
 - ii. 11-12th